

GOLDEN RULES OF CLINICAL DOCUMENTATION INTEGRITY (CDI)

- ✓ Document **DIAGNOSES** not **SIGNS/SYMPTOMS**
 - Signs and symptoms do not adequately risk adjust quality metrics
- ✓ **“Possible”, “Probable”, “Suspected” and “Likely”** diagnoses are acceptable
 - Must be included in the DC summary to be coded
- ✓ Document **queried** diagnoses in the medical record
- ✓ Document **ALL DIAGNOSES** on the DC summary
 - Ensures diagnoses are coded
 - Only coded diagnoses are used to risk adjust quality metrics
- ✓ Document **“Present On Admission” (POA)** when appropriate
 - Quality metrics risk adjust with diagnoses captured as POA
 - Only diagnoses POA are eligible to be the principal diagnosis
 - POA status can be assigned at any time
- ✓ Avoid **“history of”** → instead consider **“chronic”** or **“as a late effect”**
 - “History of” is considered a remote condition which is not active nor chronic
- ✓ Avoid the term **“versus”**
 - Coders are not allowed to interpret documentation
 - When “versus” is documented the diagnosis is unclear
- ✓ Avoid the term **“to cover”** → instead use the term **“to treat”**
 - “To cover” is an ambiguous term that requires a query

*“The difference between the almost right word and the right word is really a large matter. 'tis the difference between the **lightning bug** and the **lightning.**” –Mark Twain*